



Invitation to Participate in the Written Auction “Sale of Trolley Spare Parts”

Aktsiaselts Tallinna Linnatranspordikeskus (**hereinafter TLT**) is organizing a written auction for the sale of unused trolley spare parts. The spare parts will be sold as a single lot.

TLT invites you to submit a bid for the written auction under the terms and conditions specified in this proposal for submission of a bid (hereinafter Proposal):

1. Auction item and location

- 1.1. TLT is selling unused spare parts for trolleys left in the warehouse as a single set. The list of spare parts is given in Appendix 1
- 1.2. A and B spare parts suitable for Solaris Trollino Ganz 12, Solaris Trollino Cegelec 12, Solaris Trollino Ganz 18 and Solaris Trollino Cegelec 18 trollies are for sale, as well as used spare parts in good condition listed on a yellow background in Appendix 1.
- 1.3. All spare parts for the trollies sold at the auction are located and must be collected from the address Paldiski mnt 48c, Tallinn.

2. Deadline and requirements for submitting bids:

- 2.1. The deadline for submitting bids is no later than **17 January 2025 at 16:00**.
- 2.2. Bids must be submitted via email to Merilii.Laanepere@tlt.ee with the subject line: *“Sale of Trolley Spare Parts” - Do not open before 17 January 2025 at 16:00.*
- 2.3. The starting price of the auction is **270,981.32 euros without VAT**.
- 2.4. The bid must comply with the terms of this Proposal and must not be misleading in any way.
- 2.5. Bids must be submitted in Estonian or English.
- 2.6. The bid must be submitted in PDF format, digitally signed by a person authorized to represent the bidder.
- 2.7. The bid must include the following information:
 - 2.7.1. Completed bid form (Appendix 2).
 - 2.7.2. The bid must indicate the price the total price of all trolley spare parts in euros, excluding VAT, with two decimal places. If VAT applies (for sales within EU), the bid must also include the total price with VAT, with two decimal places, entered the bid form (Appendix 2).
 - 2.7.3. The bidder must indicate on the bid form (Appendix 2) the time in calendar days required to transport the trolley spare parts from the seller’s location.
 - 2.7.4. The bid must remain valid for at least **14 (fourteen) calendar days** from the bid submission deadline.

3. Requirements for bidders:

- 3.1. The bidder must not have any tax arrears at the time of bid submission.

4. Evaluation of bids:

- 4.1. TLT will evaluate all bids that comply with the requirements (including any conditions agreed upon during negotiations).
- 4.2. Bids will be evaluated based on the total cost of spare parts as follows:
 - 4.2.1. Bid price – up to **100 points**. The bid with the highest total price will receive the maximum score. Other bids will receive proportionally fewer points, calculated using the formula:
$$\text{“highest value”} / \text{“bid value”} \times 100.$$
- 4.3. In the event of equal scores, the winning bid will be determined based on the shortest transport time for removing the trolley spare parts from the seller’s location.

5. Delivery of spare parts

- 5.1. After receiving the notification of a successful bid, the winner must remove the trolleybuses from the Seller’s premises within the timeframe indicated on the bid forms. The costs of removal, preparatory works, and, if necessary, transportation across borders (the costs of preparing customs declarations, etc.) are the responsibility of the Buyer.

6. Appendices

- Annex 1. List of Trolley Spare parts EST and ENG
- Annex 2. Bid price form.
- Annex 3. Agreement of sale of trolley spare parts form

Contact information:

Merilii Laanepere
Head of Real Estate Management Department
E-mail: merilii.laanepere@tlt.ee